

Minutes for  
Library Board of Trustees  
Regular meeting – January 24, 2023  
Main Library Room.

1. Call to Order
  - a. 4:57 pm
2. Roll Call
  - a. Jenny, Julie, Raylene, Ruth, Alice, Alicia, and Dan (minutes).
  - b. Public: Marlene Leep, Rose Haaksma, Jan Westendorp
3. Approval of Agenda
  - a. Julie 1<sup>st</sup>. Jenny 2<sup>nd</sup>. All in Favor
4. Trustee Vacancy
  - a. Trustee vacancy moved up from new business. Alice motioned we appoint Raylene to fill Jill's vacancy. Julie 2<sup>nd</sup>. All in favor. Denise from the township swore Raylene in at 4:59pm.
5. Public Comment
  - a. Three visitors from the Friends of the Library. Question 1 as to why the minutes are not posted. Alicia explained that they are digitally. Hand written notes need to be posted physically.  
Question 2 was sign related. The Friends of the library group would like to be more involved with the quoting and selection of contractors. As a change to the building, the board will have to present the proposal to the township. Targeting a solid bid for the next board meeting.
6. Approval of minutes
  - a. Julie 1<sup>st</sup>. Jenny 2<sup>nd</sup>. All in Favor
7. Review Bills and Budget
  - a. Reviewed during the meeting. No questions.
8. Directors Report
  - a. MLA – Updates in trustee information.
  - b. Toddler Time – getting better, just depends on the week.
  - c. Book Club – Just finished How to Stop Time. Next up is the Alchemist.
  - d. Teens did not meet in January. Next month is a Mystery Code breaking program.
  - e. Staffing report – Karen started just before the New Year and is doing very well.
  - f. Middle school classes still going great!
  - g. Crafty time out for Adults. Still Trying.
  - h. Storage room update. Friends are buying some shelving. Karen is an organizer so she will take on the task.
  - i. Yoga classes start Saturday. Classes are already filling up. Saturday's for the next five weeks. Either at the library or the township hall.
  - j. Summer Reading Program. Starting to work on now. 'Wild about reading'. Getting donation letters out soon. Planning for programs has begun.
  - k. PA337&8 – wage and sick pay legislation. Carry over from last meeting. No official updates. Goes into effect February 19 if no court stoppages.
  - l. Trustee training related to PA337/8 emailed 1/24/23 by Alicia.
9. Old Business
  - a. Library Sign. See public comment discussion from section 4.

## 10. New Business

- a. Officers
  - i. Alice offered to stay on as President. Julie nominated Alice, Jenny 2<sup>nd</sup>.
  - ii. Dan offered to stay on as Secretary. Julie nominated Dan, Jenny 2<sup>nd</sup>
  - iii. Julie offered to stay on as Treasurer. Dan nominated Julie, Raylene 2<sup>nd</sup>.
  - iv. Julie nominated Jenny as vice president. Jenny accepted. Raylene 2<sup>nd</sup>.
  - v. Slate motioned for acceptance by Julie, Jenny 2<sup>nd</sup>, all in favor.
- b. Trustee vacancy
- c. Overview of 2022. Reviewed during meeting
- d. Calendar Year – meeting dates
  - i. January 24, 2023, Feb 28, March 28, April 25, May 23, June 27, July 25, August 22, September 26, Oct 24, Dec 5. Julie motioned to approve the 2023 dates, Jenny 2<sup>nd</sup>. All in favor.
- e. Appointment of Finance/Budget Committee.
  - i. Historically has been President and Treasurer plus one other person. Slate nominated as Alice, Julie, and Ruth. Julie motioned to approve the slate, Jenny 2<sup>nd</sup>. All in favor.
- f. Staff evaluations. Alicia should have the staff completed this week. Karen will not have one as she's just started. Trustee's to have Alicia's completed by the Feb board meeting.

## 11. Updates on local meetings

- a. Martin Twp meeting.
  - i. Alice attended. Talked about the sign. Talked about the festival. Request to look at re-striping the parking lot.
- b. Orangeville Twp meeting.
  - i. Emailed summary sent by Alice in January.
- c. Watson Twp meeting.
  - i. Emailed summary sent by Alice in January.
- d. Friends Meeting.
  - i. Julie attended.
- e. School Board.
  - i. No longer a trustee representative on the school board.

## 12. Public Comment

- a. Question about the Martin township meeting. How is the casino money for the township designated? The library is not included in that conversation. The casino donated library monies just the first year of operation.

## 13. Board Member Comment.

- a. No comments.

## 14. Next meeting: February 28, 2023 @ 5PM

## 15. Adjournment

- a. Julie 1<sup>st</sup>. Jenny 2<sup>nd</sup>. All in Favor. 5:40 pm.